



Oct. 20, 2011
North Andrews Community Center

General Meeting Started at 7.05pm

Member Elected Officials in attendance: Linda Marin: President, Richard Allen Vice-President
Board Members Present: Board Chair: Mitchell Stollberg, Board Members; Michele Fistel, Buddy Helland, Steve Grzywacz

Guest Speakers:

Sgt. McGregor and Deputy Potvin - Broward Sheriff's Office (BSO)
Darrel Purchase - Code Enforcement Office City of Oakland Park

Pledge Allegiance @ 7.05

BSO Report:

- 8 Burglaries during the day time since start of October
- Requested that ANYTHING suspicious should be reported immediately, if questionable, report it.
- BSO will be out on patrol, en force, during Halloween night
- BSO is encouraging everyone to have kids go out in groups and wear light colored outfits or have some form of reflective material on them

Darrell Purchase- Code Enforcement for City of Oakland Park

- Darrell is the only Code Enforcement patrolling the NANA area. He is also responsible for Coral Heights
- Ways to report code violations
 - (1) E-Code – Complaints can be submitted via the E-code On-line system (<http://www.oaklandparkfl.org/cityservices/codeenforcement/>). This is available through the City's E-code system, by following the simple instructions for accessing this function. Through this method, the complainant can remain anonymous. You can also Access E-Code by going to our web site (<http://www.northandrews.org/>)
 - (2) Telephone – Complaints can be called into the Code Enforcement office by either calling the Code Enforcement officer assigned to your area or by calling the main Code Enforcement office at 954-630-4400 or 954-630-4395. The Saturday/Emergency telephone number to contact Code Enforcement is 954-818-1288. Through the telephone contact method, the complainant can remain anonymous as long as no name or phone number is given
 - (3) U S Mail – Complaints can be sent via regular mail to the City of Oakland Park Code Enforcement Division, 5399 N. Dixie Highway, Suite 3, Oakland Park, FL 33334. Through this method, the complainant can remain anonymous by not signing the letter
 - (4) E-mail – Complaints can be submitted via e-mail by either sending it to the Code Enforcement officer assigned to your neighborhood or by sending it to the Code Enforcement Tech at dorothyb@oaklandparkfl.org. Through this method, the complainants cannot remain anonymous. Also, e-mails are retained as a matter of public record
 - (5) Registering Vacant/Abandoned Properties - the Web Address for registering Vacant Abandoned Properties is: oaklandpark@vacantregistry.com
- Oakland Park Code Board meets every 2nd Thursday at 6:30 at Oakland Park City Hall
 - Anyone can attend to observe the process
- See below for the process of Code and some of the most common Violations

Linda Martin - President Report:

- Elections for 2012 board coming up in November. There is a request for members of NANA to step up and become part of the administration of the Board and Elected Officials
- Spaghetti dinner we had 28 dinners not as much as we hoped but everyone had a great time.
- Pot Luck Holiday Party to come in Dec. Date not set yet
- The proposed Trade Show may be adding the Food Trucks and would be held sometime after January holidays
 - It is hoped that this will allow Resident/transients be aware of the Business/trade opportunities in our neighborhood
 - Arts and Crafts/ Realtors/other business would be welcomed. Emphasis would be towards neighborhood and Oakland Park businesses and agencies

Mitchell Stollberg - Board Chair Report:

- Next NANA Banner scheduled for January/Advertiser and articles must be in by Dec. 15, 2011,
- Elections for Board will be at our November meeting, those eligible to hold/vote for a position will have the following:
 - (1) Must be a Paid Member prior to July 2011
 - (2) All paid member can Vote
 - (1) Board can appoint President (1 year term)
 - (2) Vice President (1 year term)
 - (3) Treasure (1 year term)
 - (4) Sargent-at-Arms (1 year term)
 - (5) Secretary (1 year term)
 - (6) 3 board member seats open for (2 year terms)
- 20 new members paid for 2012 as of September
 - (3) officer for those not eligible now but are paid members.
- Offices available for Election: Elected Officials have a 1-year cycle , Board members have a 2-year cycle
- Food Truck event on Commercial Blvd was a success big turn out
- 8 New large Crime Watch signs were place near homeowners' homes that purchased the signs. More to be placed as we get homeowners to sponsor them.

New Business

- BAND (Broward Alliance for Neighborhood Development) is helping those who qualify for assistance in Hurricane proofing Roofs/windows/doors
- Certification Criteria for the Approval for eligibility for hurricane proofing

Meeting adjourned, 9.00 p.m.

The following is a general description of processes and documents involved in the enforcement of various codes and ordinances. This process is in accordance with Chapter 162 of [Florida Statutes](#) and Sec. 24-234 of the [City Code of Ordinances](#). The following does not describe alternative methods and procedures that may be used in enforcement of various codes and ordinances.

Verbal Warning/Courtesy notice

Depending on the severity of a violation, the code enforcement process could begin with a conversation with an owner or tenant regarding the violation, method of correction, and a time to come into compliance. A Courtesy Notice may also be left with the owner or tenant or posted on the property. If the violation is corrected, no further action is required.

Notice of Violation

A Notice of Violation (NOV) is a formal letter, sent both via certified mail, first class mail and may, in addition, be posted on the subject property, specifying alleged violations, method of correction and a period of time to come into compliance. The NOV may be the first step in the code enforcement process or follow verbal warnings or Courtesy Notices if the alleged violation is not corrected.

Notice of Violation Hearing

A Notice of Violation Hearing is a formal letter, sent both via certified mail, first class mail and posted on the subject property, specifying a hearing date before the Code Enforcement Board or Special Magistrate for action on the alleged violations.

Violation on Hearing

A hearing before the Code Enforcement Board (Board) or Special Magistrate to determine if, in fact, a violation(s), on a particular property exists, a period of time to come into compliance and a potential daily fine for continued non-compliance beyond the compliance date given. Both the City and the alleged violator present their case and call and/or cross examine witnesses. All testimony is taken under oath. Formal rules of evidence do not apply, but fundamental due process shall be observed. The Board/Magistrate will make a finding of fact as to notification and due process, a conclusion of law as to the violation(s) and issue an order specifying a compliance date and a potential daily fine for continued non-compliance beyond the compliance date given. The finding or order is later reduced to writing (Order of Enforcement), signed by the Chairperson or Magistrate and sent to via certified and regular mail to the violator.

Order of Enforcement

A written order of the Code Enforcement Board or Special Magistrate, resulting from a violation hearing, containing a finding of fact as to notification and due process, a conclusion of law as to the violation(s) and an order specifying a compliance date and a potential daily fine for continued non-compliance beyond the compliance date given.

Notice of Certification of Fine Hearing

A formal notice, sent both via certified mail, first class mail and posted on the subject property, specifying a hearing date before the Code Enforcement Board or Special Magistrate to answer and defend allegations that the violator did not comply with the Board's/Magistrate's Order of Enforcement.

Certification of Fine Hearing

A hearing before the Code Enforcement Board (Board) or Special Magistrate to determine if, in fact, violator did not comply with the Board's/Magistrate's Order of Enforcement. The city will summarize the case and the violator is given the opportunity to defend allegations that the he/she did not comply with the Board's/Magistrate's Order of Enforcement and testify as to any an Order Imposing Penalty/Lien, ordering the payment of a fine up to the amount specified in the Order of Enforcement, for that period of time the property remained in non-compliance beyond the compliance date specified in the order of Enforcement, or which may continue to accrue until the property is brought into compliance. The order is later reduced to writing (Order Imposing Penalty/Lien) signed by the Chairperson or Magistrate and sent to via certified and regular mail to the violator. The Order Imposing the Penalty/Lien can be

recorded and shall constitute a lien for all accrued fines against the property or any other real or personal property that the violator owns in Broward County.

Order Imposing Penalty/Lien

A written order of the Code Enforcement Board or Special Magistrate, resulting from a Certification of Fine hearing, ordering the payment of a fine up to the amount specified in the Order of Enforcement, for that period of time the property remained in non-compliance beyond the compliance date specified in the order of Enforcement, or which may continue to accrue until the property is brought into compliance. The Order Imposing Penalty/Lien is signed by the Chairperson or Magistrate and sent via certified and regular mail to the violator and can be recorded and shall constitute a lien for all accrued fines against the property or any other real or personal property that the violator owns in Broward County.

Common Violations

Accumulation of Refuse

No person who is the owner of private property or who is in possession of private property shall permit any refuse to be placed, stored or accumulated on such property including the abutting swale area, unless the same is authorized by ordinance or has been previously specially authorized by the chief code enforcement officer for collection purposes only.

Address Numerals

Address numerals at least three (3) inches high are required to be installed on all residential buildings with four (4) dwelling units or less, all other residential and nonresidential buildings shall have address numerals at least ten (10) inches high. In addition nonresidential buildings shall have address numerals at least three (3) inches high by rear doors.

Animals/Dogs

In all residential zoning districts, it shall be unlawful to house more than three (3) dogs, excluding offspring less than four (4) months of age, per dwelling unit.

Barking Dogs

It shall be unlawful for any person, or the owner or anyone having charge, control or custody thereof, to keep any dog within the city limits which howls, yells or barks excessively so as to disturb the sleep, peace and quietude of any inhabitant of the city, over a prolonged period of time.

Bulk Trash Violations

Bulk trash shall not be placed on the swale for pickup earlier than forty-eight (48) hours before the start of scheduled bulk trash collection -- see the [Bulk Pick-up Map and Schedule](#) for collection days in your neighborhood.

Commercial Vehicles

In all residential districts, not more than one (1) commercial vehicle of three-quarter (3/4) ton capacity or less may be parked in an ungaraged parking space, non over three-quarter (3/4) ton capacity; any commercial vehicles of more than three-quarter (3/4) ton capacity or more must be enclosed in a garage.

Inoperable/Unlicensed Vehicles

It is unlawful to park, store or leave any property, wrecked, inoperative or partially dismantled motor vehicles, trailers, boats etc., whether attended or not, on public rights-of-way or other public or private land, unless the same is authorized in conjunction with a business properly operated pursuant to the zoning ordinances of the city. Automotive vehicles, mobile homes or trailers of any type without current license plates shall not be parked or stored on property zoned for residential use.

Recreational Vehicles

Number: Not more than one (1) recreational vehicle (Camping trailer, truck camper and motor home) shall be parked on an owner's property at any one (1) time. Recreational vehicles shall not exceed thirty (30) feet in length and shall not be occupied, except for the purpose of repair or maintenance, at any time during said parking or storage, except by permit issued through the Engineering and Community Development Department. Recreational vehicles shall be parked completely within the property lines and shall not obstruct the view of traffic and shall not cross over property lines. In areas annexed in 2005, in all residential zoning districts currently licenses recreational vehicles (not limited as to length) and boats may be parked or stored on plots containing a dwelling, subject to the following:

- No more than one (1) boat and one (1) recreational vehicle may be parked or stored outside of a carport of fully enclosed garage;
- Shall be limited to vehicles or boats owned by the occupants of the property or their guests;
- Maintenance shall be limited to cleaning or replacement of tires, batteries, spark plugs or other minor repairs which do not involve the exchange of engine parts or paint or body work;
- Shall not be hooked up to sewer or electrical service connections except for electrical connection a maximum of 48 hours prior to and in preparation for departure from the property.
- Shall not be parked so as to encroach onto a street or which visually obstructs vehicle egress from contiguous properties.

Solid Waste Containers

All solid waste carts and recycling containers to be emptied by the public works department shall be placed at the locations designated by the city before 7:00 a.m. and removed by 11:00 p.m. on the collection days designated by the department.

Swales

The area immediately adjacent to the paved road surface extending to the right-of-way line or to the edge of the sidewalk is defined as the swale area. Swale areas shall not be obstructed in any manner except as permitted by the City Code. The planting of trees is permitted in certain swale areas following the review and approval of an Engineering **Permit**. Swales shall be maintained by abutting property owners. **It is unlawful to place loose gravel, rock, or other unbound materials.**

Tree Abuse

"Hat racking" or trimming more than fifty (50) percent of the foliage from a tree or creating numerous branch stubs of more than three (3) inches in diameter is prohibited and shall be considered a violation.

Tree Removal

No person shall cut down, remove, relocate or destructively damage any tree as defined in section 27-404 of the Broward County Code of Ordinances without first obtaining a [Tree Removal Permit](#) from the Engineering and Community Development Department. Permits shall not be required for the removal of the following exotic species:

- 1). Schinus Terebinthifolius (Brazilian Pepper Tree/Florida Holly);
- 2). Metopium Toxiciferum (Poisonwood);
- 3). Casurina Equisetifolia (Australian pine);
- 4). Melaleuca Quinquenervia (Melaleuca);
- 5). Araucaria Heterophylla (Norfolk Island pine)
- 6). Schefflera Actinophylla (Schefflera).

Work without Permits

It shall be unlawful to construct, enlarge, alter, repair, move, remove or demolish any building, structure, or any part thereof, or any equipment device or facility therein or thereon; or to change the occupancy of a building from one use group to another; or to install or alter any equipment for which provision is made or the installation of which is regulated by the Florida Building Code, without first having filed application and obtaining a permit.

Sec.24.80(I)(3).- Off-street parking

Paving: Off-street parking facilities, including access aisles and driveways, shall be provided with a pavement having an asphaltic or Portland cement binder or decorative pavers or turf block over a stabilized base. Must obtain a permit

Chapter 24.80 (I)(3). As stated there is an exception to the requirement that parking on a grass surface in a residential zone is prohibited. Parking on the swale is allowed with the approval of the abutting property owner.

3)

Grass parking: Parking shall not be permitted in grass areas of R-1, R-1A, R-1B, R-1C, R-2 and RD-10 residential properties unless a temporary special residential event such as a birthday party, funeral, family reunion and/or an other family social gathering is being held by the subject property owner.